



Incorporated February 12, 1853

Borough of New Bethlehem

210 Lafayette Street

New Bethlehem, PA 16242

Phone (814) 275-2003 Fax (814) 275-4269

Visitors: Pursuant to Section 710.1 of the Sunshine Act (65 Pa. C.S. Sec. 710.1), Borough residents and taxpayers shall be permitted to participate in the public comment period to address matters of concern, official action or deliberation which are or may be before the Borough Council. Public comment by other visitors may be permitted at the discretion of Borough Council. Unless specifically listed on the agenda, Borough residents, Borough taxpayers and visitors are asked to keep their comments to no more than 5 minutes at the beginning of the meeting. Public participation may also be permitted at the end of the meeting, but there shall be no public comment during the course of the meeting so that Council can complete its agenda. Borough residents, taxpayers and other visitors that wish to appear on the agenda may submit a request with any pertinent information by the Thursday before the 3rd Tuesday meeting so that it can be included on the agenda and in the Council's meeting packet which is distributed on Friday. By law, Council cannot take action on items not on the agenda or to do list which is part of the agenda.)

Agenda - Regular Meeting (7:00 pm)

February 15, 2022

Visitors

Minutes

- **Council intends to take action on approving the January 18, 2022 & January 26, 2022 meeting minutes.**

Reports

- **Building Code Violations**
- **Police Report**
- **RVMA/ Fire Company/Engineer's Report**
- **Mayor**
 - **Council intends to discuss/review all of the reports and vote to approve the reports as presented.**

South Bethlehem Borough Trash Collection

- **Council intends to discuss and may take action on providing trash collection services to South Bethlehem Borough.**

Emergency Operations Plan/Resolution #2022-2

- **Council intends to discuss and may take action on adopting the Emergency Operations Plan of Clarion County as the New Bethlehem Borough's EOP by adoption of Resolution #2022-2.**

Remote Meeting Attendance/Resolution #2022-3

- **Council intends to discuss and may take action on adoption of Resolution #2022-3 regarding remote meeting attendance.**

Commercial Lease Agreement

- **Council intends to discuss and may take action on a commercial lease agreement between the borough and the SCCRPD.**

Keytex Energy Generation Agreement

- **Council intends to discuss and may take action on reappointing Keytex Energy as the borough's consultant for the purpose of obtaining electric generation service quotes.**

Deputy Tax Collector Appointment

- **Council intends to discuss and may take action on reappointing Elaine Weeter as the Deputy Tax Collector for New Bethlehem Borough. (Last appointed 12/19/2017.)**

MaherDuessel Audit Engagement Letter

- Council intends to discuss and may take action on approving the updated Engagement Letter from the borough's auditing firm. (The updated letter is the same as the previously signed Engagement Letter. The letter is just updating the required language under the auditing standards.)

New Bethlehem Fire Company Signage

- Council intends to discuss and may take action on a digital sign installation.

Civil Service Commission

- Council intends to discuss and take action on appointing someone to fill a vacancy on the commission. The vacancy was created when Blane Gold accepted the appointment to serve on borough council.

Vacancy Board

- Council intends to discuss and may take action to appoint a Vacancy Board chairperson.

Assistant EMC

- Council intends to discuss and may take action to appoint an Assistant EMC.

Zoning Officer

- Council intends to discuss and may take action to appoint a new Zoning Officer.

Committees

- **Street, Building & Equipment Committee**
 - Council intends to discuss and may take action on the Water runoff from rear of Wood Street property down driveway causing problems.
 - Council intends to discuss and may take action on purchasing additional road salt and/or sand.
- **Solid Waste Committee**
- **Cemetery Committee**
- **Police & Safety Committee**
 - Council intends to discuss and may take action on police agreement municipal charges/fees.
 - Council may discuss and may take action on any matters relating to the police department regionalization.
- **Finance & Personnel Committee**
 - Council intends to discuss and may take action on paying off the combined dump truck and garbage truck USDA loan. (Approximately \$27,389.00)
- **Long Range Planning**
- **Communications Committee**
 - Council intends to discuss and may take action on a proposal from TechReady Professionals establishing official borough email addresses for council officials.

Other Business

- Council intends to discuss and may take action on assuring all current council members are NIMS compliant.

Bills

Visitors' comments

Executive Session for personnel, legal or contract matters:

(Adjournment)

(Please call the borough office at 814-275-2003 to obtain a dial in conference number for the meeting.)

To Do List – From January 18, 2021 Meeting

- Council:
- Look into who will receive pictures from camera at cemetery.
 - Council will consider trash collection services in South Bethlehem Borough.
 - Continue to look for a new Councilman, Assistant EMC, Zoning Officer and Vacancy Board Chairman.
- Solicitor:
- Review the sign ordinance and present a recommendation as to the potential installation of the proposed fire department sign.
 - Research what the borough's involvement would be regarding the new trend of homeowner swimming pool rentals.
 - Prepare a draft resolution for council's review to allow remote meeting attendance through June 30, 2022.
- Mayor:
- Have TechReady Professionals prepare a proposal for branded email addresses for borough officials.
- Communications Committee:
Cemetery Committee:
Solid Waste Committee:
Personnel & Finance Committee:
- Long Range Planning:
- Draft a smoking ordinance and researching regulations for implementation and enforcement.
 - Incorporate Resolution 2021-11 into the employee manual. "Absences due to COVID 19 or other contagious diseases or illnesses."
- Police/Safety Committee:
- St/Equip./Blding. Committee:
- Paint Pickle Ball lines on the basketball court and purchase a retractable net with the cost not to exceed \$500. (Tabled until spring.)
 - Purchase and install No Overnight Parking signs in the municipal parking lot.
- Secretary:
- Forward the two unsigned easement agreements for the Wood Street property to the solicitor. (Completed)
 - Forward the sign ordinance to the solicitor and council for review. (Completed)
 - Check to see if council members are all NIMS compliant. (Completed)



Prayer

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that affect local businesses and friends of the Redbank Valley community. And continue to remind us that all we do here today, all that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. We ask these things in your name, Amen.”